ROCK COUNTY BOARD OF HEALTH WEDNESDAY, OCTOBER 6, 2010 - 6:00 P.M. HEALTH DEPARTMENT - 3328 N. U.S. HIGHWAY 51 JANESVILLE, WI 53545 (ACROSS FROM SPORTSMAN'S PARK)

AGENDA

- 1. Call to Order
- 2. Adopt Agenda
- 3. Approval of Minutes September 1, 2010
- 4. Citizen Participation
- 5. Unfinished Business
- 6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds
 - (2) Health Department Report
 - (3) Change Date for November 2010 Board of Health Meeting
 - B. Public Health Nursing
 - (1) 2011 Nursing Programming
 - C. Environmental Health
 - (1) Request for Holding Tank Permit for Frank Probst
- 7. Communications and Announcements
- 8. Adjournment

If you are unable to attend the Board of Health meeting, <u>please</u> contact the Public Health Department (757-5442) or Ms. Kraft at (608) 884-4761. Thank you.

ROCK COUNTY HEALTH DEPARTMENT LIST OF BILLS FOR 10/6/10 BOARD OF HEALTH MEETING

Account Number 31-3011-0000-63110	<u>Vendor Name</u> Shopko	Item(s) Description Child Death Review Grant –	\$ Amount
	•	pack-n-play	77.99
31-3074-0000-63110	Menards	Healthy Homes Grant – home safety items	1,239.38
31-3160-0000-63110	Donald Baker & Govert Well & Pum	State Well Grant – chlorination of well	100.00
	Michael Fricano & South Central Well	- chlorination & airlifting of well	305.00
	Grace Farris & South Central Well	- chlorination & airlifting of well	395.63
	Richard & Pam Rueg & Govert Well & P	•	400.00
	Greg & Patricia Karr & Tri-County Pump	well repair	400.00
	Jeff & Leah Osborne & South Central Wo	ell of well	606.63
	Claudia Osborne & & South Central Wo Joel Larson & Gover	t - chlorination & airlifting	633.00
	Well & Pump	well; new well cap & pump	1,139.96
62119	Mercy Hospital Douglas Refrig.	prenatal classes for (3) clients (3) trips to Beloit office to disable & enable	105.00
	Douglas Kenig.	vaccine storage alarm @ \$192.00 Preventive maintenance on Janesville office	576.00
		vaccine storage refrigerator & freeze	
62503	Rene Bue	interpreter services 8/17-9/13/10	157.85
	Belem Gonzalez Belem Gonzalez	interpreter services 8/17-9/3/10 interpreter services 9/3-9/17/10	670.00 575.00
63100	Shopko SmileMakers	foam pad for lining drop box at Janesville c childrens stickers for clinics	office 14.99 216.49
63200	WI Onsite Waste- Water Recycl. Assn	state & national dues for Richard Jacobson	95.00
64000	Lab Safety Supply	Bitrex sensitivity solution for fit testing	26.02
	Welders Supply Shopko	carbon dioxide refill 9/7/10 lysol spray & plastic containers for clinics	43.88 65.66
	Pinnacle Pharmacy	epi-pens less credit	71.91
64010	Culligan	deionizer rent 9/10	35.00

64010	North Central Labs	nitrate buffer solution	407.26
64200	Carissa Hodges Holiday Inn	reimburse for CPR class fee 8/27/10 lodging for Janet Zoellner 8/16/10	40.00
	Stevens Point		70.00
	Skillpath Seminars	seminar registration 10/5/10 Richard Jacobson	149.00
64900	Lab Safety Supply	fiberboard drums for Rx drug collections	313.82

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Account Number Name	Yearly Prcnt Appropriation Spent E	YTD Expenditure	Encu m b Amount	Unencumb Balance	Inv/Enc Amount	Total
3130110000-63110 ADMIN.EXPENSE P10	5,000.00 39.7% 000374-PO# 10/01/10 -VN#016	1,987.98 5117 SHOPKO II	0.00 NC #130	3,012.02	7799	
		CLOSING BALANCE		2,934.03		7799
	CHILD DEATH REV	PROG-TOTAL-PO			77 . 99	
I HAVE EXAMINED THE PRECEDING BILL INCURRED BY CHILD DEATH REVIEW TEA AND HAVE BEEN PREVIOUSLY FUNDED. A. BILLS AND ENCUMBRANCES OVER \$ B. BILLS UNDER \$10,000 TO BE PAIC. ENCUMBRANCES UNDER \$10,000 TO	M GRANT. CLAIMS COVERING THESE ITEMS ARE TO BE TREATO,000 REFERRED TO THE COUD.	THE ITEMS ARE PROPEI ATED AS FOLLOWS UNTY BOARD.	3			
	COMMITTEE APPROVES THE ABO			.,		EPT-HEAD
	OCT 0	6 2010 DATE			0	CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent E	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3130740000-63110		7,800.00 30.4% 01221-PO# 10/01/10 -VN#014	2,377.13 4534 MEN	0.00 NARDS	5.422.87	1,239.38	
			CLOSING BA	ALANCE	4,183.49		1,239.38
		HEALTHY HOMES	PROG-TOTAL	P0		1,239.38	
INCURRED BY HEALT AND HAVE BEEN PRE A. BILLS AND EN B. BILLS UNDER	THY HOMES MINI GRAN VIOUSLY FUNDED. T CUMBRANCES OVER \$3 \$10,000 TO BE PAIC	S AND ENCUMBRANCES IN THE NT. CLAIMS COVERING THE IN THESE ITEMS ARE TO BE TREA LO,000 REFERRED TO THE COU D. BE PAID UPON ACCEPTANCE E	TEMS ARE PROPE ATED AS FOLLOW UNTY BOARD	ER VS			

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL_____

OCT 0 6 2010 DATE______CHAIR

COMMITTEE APPROVAL REPORT

Rock County - Production

BOARD OF HEALTH

09/29/10

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DEPT-HEAD

•						ū
Account Number Name		Prcnt YTD Spent Expenditure	Encumb e Amount	Unencumb Balance	Inv/Enc Amount	Total
3131600000-63110 ADM	IN EXPENSE 40,800.00 P1003204-PO# 10/01/1 P1003211-PO# 10/01/1 P1003216-PO# 10/01/1 P1003264-PO# 10/01/1 P1003279-PO# 10/01/1 P1003284-PO# 10/01/1 P1003285-PO# 10/01/1	0 -VN#049835 0 -VN#049972 0 -VN#050103 0 -VN#050106 0 -VN#050107 0 -VN#050109	PO 0.00 FRICANO, MICHAEL LARSON, JOEL FARRIS, GRACE KARRAS, GREG AND PATR RUEGGER, RICHARD AND OSBORNE, JEFF AND LEA BAKER, DONALD OSBORNE, CLAUDIA	PAM	305.00 1,139.96 395.63 400.00 400.00 606.63 100.00 633.00	
	WELL SA		BALANCE	8,502.89	3,980.22	3,980.22
INCURRED BY WELL SAMPL	RECEDING BILLS AND ENCUMBRANCE LING GRANT CLAIMS COVERING TH SLY FUNDED. THESE ITEMS ARE T	E ITEMS ARE PROPER				

COMMITTEE APPROVAL REPORT

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

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C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD. BOARD OF HEALTH COMMITTEE APPROVES THE ABOVE. COM-APPROVAL_____ DEPT-HEAD

OCT 0 6 2010

DATE CHAIR

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Account Number	Name Yearly Prcnt Appropriation Spent		Unencumb Balance	Inv/Enc Amount	Total
313000000-62119	OTHER SERVICES 14,845.00 76.8 P1001923-PO# 10/01/10 -VN P1003221-PO# 10/01/10 -VN	% 8,414 61 2,988 77 #012362 DOUGLAS REFRIGERAT #021628 MERCY HOSPITAL		771.00 105.00	
		CLOSING BALANCE	2,565.62		876 . 00
3130000000-62503	INTERPRETER FEES 12,000.00 55.3 P1000376-PO# 10/01/10 -VN P1000381-PO# 10/01/10 -VN		5,362.55	157.85 1,245.00	
		CLOSING BALANCE	3,959.70		1,402.85
3130000000-63100	OFC SUPP & EXP 8,400.00 58.7 P1000374-PO# 10/01/10 -VN P1003069-PO# 10/01/10 -VN	% 4,702.18 236.00 #016117 SHOPKO INC #130 #039974 SMILEMAKERS	3,461 82	14.99 216.49	
		CLOSING BALANCE	3,230.34		231.48
3130000000-63200	PUBL/SUBCR/DUES 5,500.00 94.8 P1003160-PO# 10/01/10 -VN	% 5,218.90 0.00 #041714 WISCONSIN ONSITE W.	281.10 ASTEWATER	95.00	
		CLOSING BALANCE	18610		95.00
3130000000-64000	P1000374-PO# 10/01/10 -VN P1000377-PO# 10/01/10 -VN	#018088 41,172.01 30,186.66 #038065 PINNACLE PHARMACY #016117 SHOPKO INC #130 #017191 WELDERS SUPPLY CO #013988 LAB SAFETY SUPPLY	BELOIT INC	71.91 65.66 43.88 26.02	
		CLOSING BALANCE	36,433.86		20747
3130000000-64010		% 6,547.44 0.00 #010140 CULLIGAN WATER CON #026417 NORTH CENTRAL LABO		3500 40726	
		CLOSING BALANCE	1,510.30		442.26
3130000000-64200	TRAINING EXP 10.000.00 36.1 10/01/10 -VN P1002648-PO# 10/01/10 -VN P1003179-PO# 10/01/10 -VN			4000 7000 14900	
		CLOSING BALANCE	6,127.33		259.00
3130000000-64900	OTHER SUPPL/EXP 14,488.00 11.7 P1002264-P0# 10/01/10 -VN	% 1,103 12 595 00 #013988 LAB SAFETY SUPPLY		313 82	
		CLOSING BALANCE	12,476.06		313.82

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Account Number

Name

Yearly Prcnt

YTD Appropriation Spent Expenditure Encumb Amount

Unencumb Balance Inv/Enc Amount

Tota1

HEALTH DEPT.

PROG-TOTAL-PO

3,827.88

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,827.88 INCURRED BY HEALTH DEPARTMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

BOARD OF HEALTH

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

CHAIR

OCT 0 6 2010 DATE_____

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

Transfer No. 10-32

7

9/14/10

Date

Department

Public Health

Requested by ____

FROM

Department Head Karen Cain

70

ACCOUNT #	DESCRIPTION	AMOUNT	ACCO
31-3000-0000	63100 Office Supplies	009	31-3000-0
31-3000-0000	64000 Medical Supplies	009	
			net was december
			·
			· · · · · · · · · · · · · · · · · · ·

ACCOUNT #	DESCRIPTION	AMOUNT
31-3000-0000	63200 Dues/Subs/Books	1,200
- •		

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Finance Committee

Governing Committee

B

 \bowtie

COMMITTEE CHAIR

DATE

File

FINANCE DIRECTOR

TRANSFER REQUESTS ROCK COUNTY

\$ 10-32-SEP 15 2010 RECEIVED

TO: FINANCE DIRECTOR

REQUESTED BY: Public Health

Department

Kunen Cun
Department Head Signature

DATE:

9/14/10

	FROM:	AMOUNT	
1	ACCOUNT #: 31-3000-0000-63100 DESCRIPTION: Health Dept Office Supplies	\$600.00	ACCOUNT # DESCRIPTION
	CURRENT BALANCE: \$3,488 27 @8/61/10 CPA PROVIDED BY THE FINANCE DIRECTOR 9-15-10		
2)	ACCOUNT #: 31-3000-0000-64000 DESCRIPTION: Health Dept Medical Supplies	\$600.00	ACCOUNT # DESCRIPTION
	CURRENT BALANCE: \$34,896 H @ f3,100 PROVIDED BY THE FINANCE DIRECTOR		,
3)	ACCOUNT #: DESCRIPTION:		ACCOUNT # DESCRIPTION
	CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		
4	ACCOUNT #: DESCRIPTION:		ACCOUNT # DESCRIPTIC
	CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		

TO:	AMOUNT
ACCOUNT #: 31-3000-0000-63200 DESCRIPTION: Health Dept Dues/Subscriptions/ Books	/su
ACCOUNT#: 31-3000-0000-63200 DESCRIPTION: Health Dept Dues/Subscriptions/ Books	%us/
ACCOUNT #: DESCRIPTION:	
ACCOUNT #; DESCRIPTION;	

REASON FOR TRANSFER. BE SPECIFIC: The health department's Travax subscription is due for renewal in October, 2010 and the amount of this renewal is \$895.00. There will also be other subscription renewals for the health department that will be due before the end of 2010.